



جامعة الفيصل
Alfaisal University

كلية الصيدلة
College of Pharmacy

RESEARCH PROJECT

FINAL REPORT FORMATTING

GUIDE

FINAL REPORT FORMATTING

General outline of the students' final project report must comply with the following headings and subsections:

1. **Title page**
2. **Abstract**
3. **Introduction**
 - 3.1 Literature review
 - 3.2 Research question(s)
 - 3.3 Hypothesis/aim
4. **Methods**
 - 4.1 Sample
 - 4.2 Procedure (multiple procedures are to be put under subheadings)
 - 4.3 Data analysis
5. **Results**
6. **Discussion**
7. **Conclusions**
8. **Implications**
9. **Acknowledgments**
10. **References**

Overall format of the final project document must comply with the following:

- A. Overall length: 10,000 words maximum (20 pages) including references. Abstract should not exceed 350 words.**
- B. Title page and author information**
If possible, also use a running title
- C. Table of contents**
Recommended: use links to go to respective section title/page
- D. Use consistent font throughout**
Recommended: Times New Roman.
- E. Use default page margin of 1 inch.**
- F. Use consistent font size and line spacing throughout (avoid colors)**
Recommended: font size 12, line spacing 1.5. Do not use large font or big page margins to quickly fill up the required number of pages.
- G. Use consistent referencing style**
Most common: APA and Harvard (Recommended: use citation tools such as Mendeley)
- H. Insert page number**
Most common: bottom right-hand corner

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